# **Invitation for Medical Manuscripts**

Dear Doctor / Researcher,

I am very pleased to inform you that Netrokona Medical College, Netrokona is going to publish Netrokona Medical College Journal. It is an open access peer reviewed journal to be published twice a year. It accepts original papers, short communication, letter to the editor, review articles, case reports of various disciplines of medical science for publication.

We expect your cordial cooperation on behalf of journal committee. Please inform faculty members of your institute to send scientific articles for publication in Netrokona Medical College Journal.

The articles can be sent by E-mail address mentioned below or as per the rules mentioned in information for contributors.

Sincerely yours

Dr. Rajesh Kumar Das

Associate Professor of Physiology

#### **Chief Editor**

Netrokona Medical College Journal Netrokona Medical College Netrokona

E-mail: netrokonamc@ac.dghs.gov.bd

# **Information for Contributors**

## General Information

Netrokona Medical College Journal is going to be published twice a year, in January and July by Netrokona Medical College, Netrokona, Bangladesh. It accepts original papers, short communication, letter to the editor, review articles, case reports of various disciplines of medical science for publication. Paper should be solely contributed to the Journal.

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The following requirements of manuscripts submitted for publication are needed as per requirements for Biomedical Journals recommended by the International Committee of Medical Journal Editors (ICMJE). Web site of ICMJE is <a href="https://www.icmje.org">www.icmje.org</a>

# Manuscripts

Manuscripts should be prepared in accordance with the PubMed style. Two copies of each paper along with figures, tables, photographs, photomicrographs and the relevant materials should be submitted to the editor with a letter informing that it is not submitted in other journal. Manuscripts should be typed in English on one side of white bond paper ISO A4 size with margins of at least 25 mm using double space throughout. Each of the following sections should begin on separate pages: Title. Abstract and Keywords, Text, Acknowledgements, References, individual Tables and legends. Pages should be numbered consecutively beginning with the Title page.

## Title Page

The title page should include (i) type of publication (original, review, short communication, letter to the editor, case history etc.) (ii) the complete title of the article (iii) authors' name in abbreviation (according to PubMed style) (iv) list of authors including full name, highest degree, signature, designation and institutional affiliation and (v) name, mailing address, email and telephone/mobile number of author responsible for correspondence.

### Abstracts

It should begin with full title of the article. The abstracts should not be more than 200 words. The abstract should state the purpose of the study or investigations, basic procedures, main findings and principal conclusion. Three to ten keywords may be provided below the abstract using terms from the Medical Subject Headings (Index Medicus, NLM,USA)

#### Text

The text of the original articles should be divided into following sections: Introduction, Methods, Result and Discussion.

### Reference

References should be numbered in Arabic numerical in superscripts consecutively in the order in which they are mentioned in the text. At the end of article the full list of references should give the name of all authors followed by the title of the article, the title of the journal abbreviated according to Index Medicus, the year of publication, volume number and first and last pages of the article. Title of the books should be followed by the edition, place of publication, the publisher, the year and the relevant pages.

### **Tables**

Tables should be typed written on separate numbered pages and should follow the reference list. All tables should be numbered consecutively using Roman numerical. Each must carry a brief descriptive heading. Tables should be planned to fit within print area.

#### Illustrations

Photographs and photomicrographs should be printed in glossy paper. Figure should be drawn on thick white paper or card and be submitted in original. Figure number and name of the first author should be marked lightly on the back of each figure with soft pencil. Legend should be given in separate page.

## Abbreviation

Standard abbreviation should be used whenever possible. Avoid abbreviations in the title and abstract. However, the full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.

## Letters to the editor

Communications with reference to an article published in the journal will be accepted as letter to the editor.

# **Electronic Copy**

An electronic copy (soft copy) in the form of CD must be submitted with the printed copy of the article. Electronic copy may be sent by email attachment web-nmcgov.edu.bd or Email-netrokonamc@ac.dghs.gov.bd Text should be processed with MS Word and Pictures should be saved in JPG format.

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